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## Envelope Specifications

Envelope size DL - 110mm x 220mm

Please ensure that artwork is set up to Envelope size DL.

- Bleed Area

3mm external bleed area must be left, and 10mm internal bleed - see diagram for example.

- Colours

Colours are recommended to be setup as CMYK or if you are ordering a One or Two Colour Envelope Pantone Uncoated Colours are recommended to be used. For CMYK Black is to be maximum C=40, K=100. Four Colour Blacks are not recommended as it can affect the drying time and hold up your delivery.

- Images (Bitmaps, JPEGS, TIFF, GIFF etc.)

Are to be saved as CMYK with a resolution of 300dpi - this will give your finished product good clarity.

- Text / Fonts

Text / fonts used are to be converted to outlines / curves / flattened so that there is no issues with fonts changing (there are thousands of fonts in the world and not everyone may have the font you have used). If you are unsure as to how to do this most design programs in the help section will be able to guide you. For Microsoft Publisher and Word it can be done also - see the help section or if you are still unsure, please send us an email and we will send you instructions as to how it can be done.

- Crop Marks

Please ensure that you have crop marks on your finished work. See above for example.

- Print Only File Formats Accepted

For print only prices the following file formats will only be accepted:

Adobe Illustrator (CS2.3)

Adobe Photoshop (CS2.3)

Adobe In Design (CS2.3)

CorelDraw (v12)

Microsoft Publisher (2007 - colours must be set to CMYK as well as images) - this file format is not highly recommended for One or Two Colour Envelopes

JPEG (CMYK - 300dpi) - this file format is not highly recommended for One or Two Colour Envelopes

EPS (CMYK - 300dpi) - this file format is not highly recommended for One or Two Colour Envelopes

PDF (v8)

TIF (CMYK - 300dpi) - this file format is not highly recommended for One or Two Color Envelopes

For any other file formats, ie Word, Excel, Powerpoint, Bitmap, GIF or if you are unsure how to set up the artwork in one of the above formats to our specifications, please add on the artwork charge.

NB - Please make allowances for the colours to be different than your screen with envelopes as the ink soaks into the laserbond paper. If you wish to have less soakage, it is recommended that you use the Expression stock rather than the Laser Bond.

For any clarification please contact us: [info@eiprint.com.au](mailto:info@eiprint.com.au)

Text must not go  
within 10mm of  
edge of envelope  
(red line indicates  
internal bleed)

Troppo Flowers  
123 Flower Lane  
Troppo SWY 9876

Edge of  
envelope

Crop Marks

Crop Marks

